



**WATERTOWN CHARTER TOWNSHIP
FACILITIES MANAGEMENT**
12803 S Wacousta Road, Grand Ledge MI 48837
517 626-6593 ext. 201

PAVILION RENTAL RATES

HERITAGE PARK (OR) LOOKING GLASS VALLEY
(Please check which park)

Applicant _____

Address _____ City/State/Zip _____

Home Phone _____ Work _____

Function Date _____

Hours (Check One) 10 a.m.-3 p.m. 4 p.m.-Dusk 10 a.m.-Dusk

Partial Day \$ 35.00

Full Day \$ 55.00

Damage Deposit w/o alcohol \$ 50.00

Damage Deposit with alcohol \$200.00*

Non-resident Fee \$ 25.00

TOTAL DUE \$ _____

*Proper insurance documents must be provided before rental agreement is considered complete.

A deposit must be paid at the time a reservation is made in order to hold the rental. If making a reservation by telephone, the deposit must be received within 48 hours. Full payment of the rental fee must be made at least one week prior to the event. A reservation will not be considered final until payment is received. Cancellation: Two weeks notice must be given in order to receive a refund of a rental deposit.

I hereby agree to assume responsibility for all damage or liability of any kind and to save harmless and indemnify Watertown Charter Township from any liability, expense, or cost in connection with the use of Township facilities covered under this application.

I hereby agree to assume responsibility for any and all thefts of Watertown Charter Township property, damage thereto, and to reimburse the Township based upon replacement cost for and such theft or damage within 30 days after such theft or damage occurs.

I have read this application, and the facility rates and rules, and if this application is approved, I do hereby agree to comply with all such conditions.

APPLICANT SIGNATURE

DATE

Receipt # _____ Date _____ Amount Paid _____
Balance Due _____
Receipt # _____ Date _____ Amount Paid _____
Balance Due _____

Please return deposit to:

Name _____

Address _____ **City/State/Zip** _____

Authorized by _____

Note: There is one circuit of household current available at the pavilions. It cannot sustain more than two cookers at one time. Please plan accordingly.