

Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

October 5, 2011 Planning Commission Regular Meeting Minutes

CALL TO ORDER: The meeting was called to order at 7:00pm by Chair Keri Kittmann with the Pledge of Allegiance.

PLANNING COMMISSIONERS PRESENT: Chair Keri Kittmann, Vice-Chair Beth Ball, ZBA Representative Ronald Overton, Donald Hartwick, John Maahs, Charles Openlander, Jessie Stipcak and Richard Turcotte. Absent: Secretary Francis McNamara

STAFF PRESENT: Planning Director Andrea Polverento

COMMUNICATIONS RECEIVED: Polverento reviewed the communications received.

AGENDA APPROVAL:

Motion by Maahs, seconded by Overton, to approve the agenda as presented. Motion carried.

PUBLIC COMMENT, NON-AGENDA ITEMS: None

APPROVAL OF MINUTES:

Motion by Maahs, seconded by Ball, to approve the minutes of September 7, 2011, as presented. Motion carried.

PUBLIC HEARING: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Capital Improvements Plan 2011 Update

The Planning Commission discussed the 2011 Capital Improvements Plan. No action taken.

COMMITTEE AND STAFF REPORTS:

- A. Executive Committee Report – None
 - B. Ordinance Review Committee Report – None
 - C. Site Plan Review Committee Report – None
 - D. Board of Trustees Report – Maahs provided the Board of Trustees report.
 - E. Zoning Board of Appeals Report – None.
 - F. Capital Improvements Committee Report – None
 - G. Staff Reports: Assistant & Director's Reports, September 2011 – Polverento provided the staff reports.
- COMMENTS AND QUESTIONS FROM AUDIENCE, STAFF AND COMMISSIONERS:** None

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ADJOURNMENT:

Motion by Maahs, seconded by Openlander to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:35pm.

Date approved: October 5, 2011

Keri Kittmann, Chair

Acting Secretary